Form 9130-3
(August 2001)

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

NATIONAL SIGN CENTER REQUISITION

Page _____ of _____ pages

SEE REVERSE OF ORIGINATOR COPY FOR INSTRUCTIONS

1. Originating Office	2. Originating Office Contact			3. Order Number
	Name	Office Code	Phone *(include area code)*	

4. Funding and Accounting Data	4a. Credit Card Information			
ST OFC YR ACT PE OC	Credit Card Number	Expiration Date	Type of Card (i.e., VISA)	Cardholders's Name (Type or Print)

4b. Certifying Official's Phone Number			5. Number of Signs	6. Installation Date	7. Vehicle Speed *(If applicable)*	8. Road No./Real Property No.
Area Code	Phone Number	Extension				

9a. Substrate	9b. Background	9c. Message	9d. Colors	10. Artwork/Graphics Submitted
☐ Plywood ☐ Aluminum ☐ Plastic ☐ Other *(Specify)*	☐ Standard *(Reflective)* ☐ Other *(Specify)*	☐ Standard ☐ Text/Graphics ☐ Other *(Specify)*	Message Background	☐ Original Art ☐ Film Positive/ Negative ☐ None Submitted

11. ☐ ORV Standard
12. ☐ Federal Recreation Symbol
13. ☐ Standard Back Country Byway
14. ☐ Desk Name Plate
15. ☐ Back-to-Back Sign
16. ☐ Other

17. Face of Sign *(Sketch shape, showing wording - Gothic and/or Script, upper case or upper and lower case - print neatly and exactly what is wanted, spell correctly, double check distances and arrow directions, sequence of destinations.)*

18. Special Instructions *(Multiple colors, special mounting requirements.)*

19. Site Location and Sketch *(Show sight distance, right-of-way width, if applicable, and give significant natural features such as rock outcrops, heavy brush timber, etc.)*

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SIGN CENTER USE ONLY		
Date Received	Initials	
Finished Dimensions	Square Feet	Labor Hr. Spent
Sign Cost	Shipping Cost	Initials
Shipping Date	Shipping Method	Initials

APPROVALS		
Area Manager or Approving Official		
Name *(Typed)*	Signature	Date
Field Sign Coordinator		
Name *(Typed)*	Signature	Date
State Sign Coordinator		
Name *(Typed)*	Signature	Date